

Senior Manager – Family and Social Well-Being

1. Create formal networks with key leaders in the community and serves as external spokesperson for the organization. (4 – Health related Outreach)
2. Represent Encompass in community initiatives and partnerships, including implementation of the Youth Violence Prevention Strategic Plan. (15 & 17 – Health related Program Planning and Policy Development)
3. Build and support an effective team of program managers and supervisors to work together in operating innovative, results-based programs and inter-disciplinary teams that focus on providing comprehensive, integrated services to address the social determinants of health. (15 & 17 – Health related Program Planning and Policy Development)
4. Provide direction and oversight in the planning and implementation of programs (15 & 17 – Health related Program Planning and Policy Development).
5. Develop new strategies, services, programs based on community needs. (15 & 17 – Health related Program Planning and Policy Development)
6. Develops goals and objectives and systems to accomplish program goals and measure program outcomes and impact. (15 & 17 – Health related Program Planning and Policy Development)
7. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
8. Attends training related to the performance of MAA. (20)

Employee Signature (please sign in blue ink)

Date

Employee Name (printed)